



# LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 5P4

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Registered Charitable Organization No. 107646598RR0001

September 17, 2018

## NOTICE

### Opportunity for Public Comment *Proposed 2019 Fee Policy & Schedules*

#### BACKGROUND:

Lower Trent Conservation (LTC) charges fees to assist with covering the program costs for services and products that are not supported through provincial grant funding, to reduce the general levy. The fees take into account estimated staff time, travel, and material costs to provide the service, but only partially cover the cost of the service.

The current LTC Fee Policy & Schedules were first approved by the Board of Directors in November 2012, following an opportunity for public input, and implemented in 2013. The Fee Policy sets out a requirement for an annual review by staff to monitor effectiveness. Should changes be proposed, public consultation is required prior to approval of revisions by the Board of Directors. Last year, no fee changes were implemented.

Lower Trent Conservation is seeking comments on the attached proposed Fee Policy & Schedules. It can also be viewed on the website at [www.ltc.on.ca](http://www.ltc.on.ca), or at the Lower Trent Conservation Administration Office at 714 Murray Street, Trenton.

#### PROPOSED CHANGES TO POLICY

- Added a textbox noting that Section 21.2 of the new *Conservation Authorities Act* sets out provisions for Conservation Authorities to set fees for its programs and services, and that this section of the Act has not yet been enacted.
- Changed the effective date from the date of approval to **the date set** by the Board of Directors.
- Changed name of Schedule 4 from Tree Seedling to Stewardship Services.

#### PROPOSED CHANGES TO FEE SCHEDULE:

##### Schedule 1 – LTC Plan Review Fees

- Proposed several fee increases to be in line with LTC permit fees and neighbouring conservation authorities plan review fees (see attached proposed 2019 fee schedule for details)
- Provided clarification of subdivision/condominium reviews/fees
- Removed LTC input and review of Self-Administered EIS

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### **Schedule 2 – LTC Regulation Fees**

- Proposed several fee increases to be in line with neighbouring conservation authorities regulations fees (see attached proposed 2019 fee schedule for details)
- Added fee for complex site visit (> 5 ha) - \$300
- Added increased fee for legal inquiries (requiring response in less than 48 hours) - \$225
- Added a Hearing Administration Fee - \$250
- Added note that deposits may be required for permits (\$500/\$1000)

### **Schedule 3 – LTC General Fees**

- Added Delivery of Picnic Tables/Garbage Cans for events on Conservation Lands - \$100.00
- Added Unique Uses of Conservation Lands – apply staff charge out rates for site visits, additional fees for special services

### **Schedule 4 – LTC Stewardship Services Pricing**

- Changed name from Tree Seedling to Stewardship Services
- Added Potted Trees - \$10.00 each
- Added Wildflower Kits (18 plugs) - \$48.00 each

### **DEADLINE FOR COMMENTS:**

Comments must be submitted in writing to the attention of Anna Morgan at [information@ltc.on.ca](mailto:information@ltc.on.ca) or by mail to: Lower Trent Conservation, 714 Murray Street, R.R. 1, Trenton, ON K8V 5P4 no later than **Friday, October 26, 2018**.